



नेपाल सरकार
उद्योग, वाणिज्य तथा आपूर्ति मन्त्रालय
कम्पनी रजिष्ट्रारको कार्यालय
कम्पनी दर्ताको प्रमाण - पत्र



दर्ता नं: ३०८००८/०७९/०८०

श्री एस रिक्रुटमेन्ट

नामको प्राइभेट लिमिटेड कम्पनी संम्वत् २० ७९ साल फाल्गुन महिना १६ गते
रोज ३ मा दर्ता भएको हुनाले कम्पनी ऐन, २०६३ को दफा ५ को उपदफा (१) बमोजिम यो
प्रमाण-पत्र दिइएको छ ।

मिति: २०७९-११-१६

Government of Nepal

Ministry of Industry, Commerce & Supplies

Office of the Company Registrar

Registration No: 308008/079/080

CERTIFICATE OF INCORPORATION OF COMPANY

This Certificate of Incorporation has been issued to
M/s Ace Recruitment
Private Limited having incorporated it on the 28 day of February, 2023 pursuant
to sub-section (1) of section 5 of the Companies Act, 2006.

Date: 2023-02-28

Asst. Registrar

शर्त कम्पनी संस्थापनलाई मात्र कम्पनीको उद्देश्य कार्यान्वयन गर्ने इजाजत प्रदान गरिएको नमानिने हुनाले कानून
अनुसार लिनुपर्ने अनुमति सम्बन्धित निकायबाट लिएर मात्र कम्पनीको उद्देश्य अनुसार कारोबार गर्नु पर्नेछ ।



नेपाल सरकार

श्रम, रोजगार तथा सामाजिक सुरक्षा मन्त्रालय
वैदेशिक रोजगार विभाग

इजाजतपत्र नं. १६२६/०७९/०८०

इजाजतपत्र नं.

इजाजत पत्र

मिति: २०८०/०५/१९

वैदेशिक रोजगार ऐन, २०६४ र वैदेशिक रोजगार नियमावली, २०६४ को अधीनमा रही वैदेशिक रोजगार व्यवसाय सञ्चालन गर्न पाउने गरी..... एस. रिक्तमेन्ट प्रा.लि. लाई

यो इजाजत पत्र दिइएको छ ।

इजाजतपत्र जारी गर्ने अधिकारीको

दस्तखत:-

नाम:- गुरुदत्त सुवेदी

दर्जा:- नि. महानिर्देशक

मिति:-

Distributed by:
Nepal Notary Public Council

S.N.

3296863

Nepali/ English Translation
Regd. No. 27863



Government of Nepal
Ministry of Labor, Employment and Social Security
Department of Foreign Employment

Coat of
Arms of
Nepal

Office Seal Affixed

License No.: 1626/079/080

Date: 2 June 2023 A.D.

License

This license is hereby provided to **M/s Ace Recruitment Pvt. Ltd.** to conduct the foreign employment business within the conditions mentioned in this license in pursuant to the Foreign Employment Act, 2007 A.D. and Foreign Employment Rule, 2008 A.D.

License Issuing Officer:

Signature: Sd.

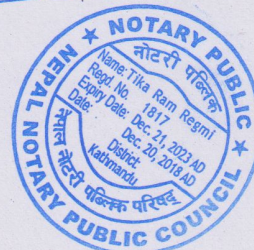
Name: Gurudatta Subedi

Rank: Director General

Date: 2 June 2023 A.D.

Translated by Advocate/ Notary Public – Tika Ram Regmi
Contact No.: 9841321391 E-mail: notary.regmi@gmail.com

"The Translation Copy is True and Verified"
Signature: *[Signature]*
Name: Tika Ram Regmi
Date: 06/08/2023
Certificate Number of the Notary Public: 1817
Date of Expiry of Certificate: Dec. 21, 2023 AD
Seal of the Notary Public





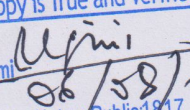
S.N. 3296864

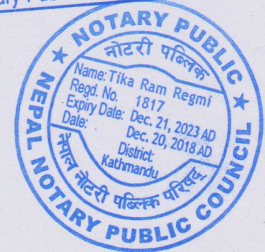
Renewal Date (A.D.)	Renewal Validity Date (A.D.)	Renewal Fee	Additional renewal Fee	Renewing Officer's Signature and Date
4 June 2023 A.D.	16 July 2023 A.D.		Office Seal Affixed	Sd. 4 June 2023 A.D. Section officer
27 July 2023 A.D.	15 July 2024 A.D.		Office Seal Affixed	Sd. 27 July 2023 A.D. Section officer

Conditions:

1. Shall not open branch and work without taking approval.
2. Shall not make any work through agent.
3. Shall not send to any employee in any conditions to any foreign country except approval taking country.
4. Shall follow the directions of Nepal Government's time to time in addition of prevailing laws.

"The Translation Copy is True and Verified"

Signature: 
Name: Tika Ram Regmi
Date: 26/58/2023
Certificate Number of the Notary Public: 1817
Date of Expiry of Certificate: Dec. 21, 2023 AD
Seal of the Notary Public



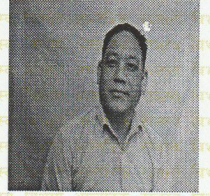
Translated by Advocate/ Notary Public – Tika Ram Regmi
Contact No.: 9841321391 E-mail: notary.regmi@gmail.com



नेपाल सरकार अर्थ मन्त्रालय

आन्तरिक राजस्व विभाग

बत्तीसपुतली, काठमाडौं



स्थायी लेखा नम्बर (PAN) दर्ता प्रमाण पत्र

दर्ता मिति

स्थायी लेखा नम्बर

:

६ १ ० ४ ५ ५ ७ १ ७

आयकर:

२१ ११ २०७९

आन्तरिक राजस्व कार्यालय

:

आन्तरिक राजस्व कार्यालय बत्तीसपुतली

दिन महिना साल

कारोबारको नाम

:

एस रिक्लुटमेन्ट प्रा. लि.

करदाताको प्रकार

:

प्राइभेट लिमिटेड

ठेगाना

:

वार्ड नं. ९, सिनामंगल

महानगरपालिका: काठमाडौं,

काठमाडौं

व्यवसायका कारोबारहरू

:

रोजगारी उपलब्ध गराउने एजेन्सीका क्रियाकलापहरू, अन्य जनशक्ति मानव स्रोतको व्यवस्था,

432124

2069/99129

करदाताको दस्तखत

कर अधिकृत

कर अधिकृत



करदाताले पालना गर्नुपर्ने कर्तव्यहरू:

- कारोबार गर्दा अनिवार्य रुपमा विल विजक जारी गर्नुपर्छ।
- म.अ.करमा दर्ता हुनेले प्रत्येक कर अवधि (मासिक वा त्रैमासिक वा चौमासिक) समाप्त भएको २५ दिनभित्र म.अ.कर विवरण तथा म.अ.कर रकम बुझाउनु पर्छ।
- अन्तःशुल्क लाग्ने कारोबार गर्नेले अन्यथा व्यवस्था गरेकोमा बाहेक प्रत्येक महिना समाप्त भएको २५ दिनभित्र मास्केवारी र अन्तःशुल्क रकम बुझाउनु पर्छ।
- प्रत्येक आर्थिक वर्षको आय विवरण आर्थिक वर्ष समाप्त भएको तिन महिना भित्र बुझाउनु पर्छ।
- तोकिएको समयमा विवरण र कर रकम नबुझाएमा व्याज शुल्क र जरिवाना लाग्नेछ।
- यो प्रमाणपत्र देखिने गरी कारोबार स्थल मुख्य कार्यालयमा राख्नु पर्नेछ।
- कुनै द्विविधा भएमा कार्यालयमा सम्पर्क राख्नुहोला।

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Nepal Notary Public Council

S.N. 3030554

Nepali/ English Translation
Regd. No. 27242



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Nepal

Government of Nepal
Ministry of Finance
Inland Revenue Department

Office Seal Affixed

Photograph

Printed

Only in Income Tax

Permanent Account Number (PAN) Registration Certificate

PAN:
Inland Revenue Office:

6	1	0	4	5	5	7	1	7
Inland Revenue Office, Battisputali								

Income Tax:

05	03	2023
Day	Month	Year

Transaction's Name: Ace Recruitment Pvt. Ltd.

Taxpayer's type: Private Limited

Address: Ward No. 9, Sinamangal
Sub-Metropolitan City: Kathmandu
Kathmandu

Business Transactions: Business of providing employment, other human resource management,

Sd.

Sd.

Taxpayer's Signature

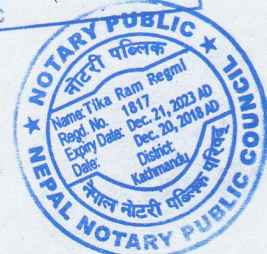
Tax Officer's Signature

Duties to be fulfilled by the taxpayer

- While carrying out any transaction, invoice should compulsorily be carried out.
- The taxpayer registered for VAT purpose should submit VAT return and pay VAT amount within 25 days from the end of related tax period (monthly, bi-monthly or quarterly).
- Unless otherwise provided, the taxpayer carrying out the transaction which is subject to excise duty should submit the monthly return and pay the amount of excise duty within 25 days from the end of each month.
- The financial statements should be submitted by the month of *Ashoj* (September 16) in each fiscal year.
- Interest, fee and penalty shall be applicable if the return and the tax amount is not submitted within the time period.
- This certificate should be kept in the place of business/principle place of business in such manner that it can be seen.
- In the case of any query, please contact the Office.

Translated by Advocate/ Notary Public – Tika Ram Regmi
Contact No.: 9841321391 E-mail: notary.regmi@gmail.com

"The Translation Copy is True and Verified"
Signature: *[Signature]*
Name: Tika Ram Regmi
Date: 24/06/2023
Certificate Number of the Notary Public: 1817
Date of Expiry of Certificate: Dec. 21, 2023 AD
Seal of the Notary Public





नेपाल वैदेशिक रोजगार व्यवसायी संघ

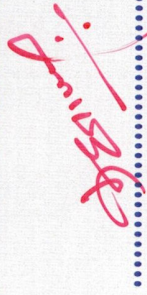
Nepal Association of Foreign Employment Agencies (NAFEA)

MEMBERSHIP CERTIFICATE

Name of Agency: ACE Recruitment Pvt. Ltd.

Govt. License No. : 1626/079/080

This is certify that the above agency has been granted membership of this Association. The membership number given is 1315



Megh Nath Bhurtel
General Secretary



Date : 2080/02/23



Rajendra Bhandari
President



CERTIFICATE OF ATTENDANCE

This is to certify that

Mr. Prakash Malla
Ace Recruitment Pvt. Ltd.

has attended

**Awareness Training Program on Social Compliance according to
SEDEX, RBA Code, IRIS, ISO 9001 and Labor Law**

Certificate No: 13203

Presented By: URS (www.ursnepal.com)

Date of Course: 1 - 2 AUGUST, 2023

Location of Course: Kathmandu, Nepal



Course Manager